

PM-01

State CIO Adopted: July 19, 2023
TSB Approved: September 14, 2023
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Replaces:
IT Investments Approval and Oversight
August 16, 2018

IT INVESTMENTS APPROVAL AND OVERSIGHT POLICY

See Also:

RCW [43.105.054](#) OCIO Governance

RCW [43.105.205](#) (3) Higher Ed

RCW [43.105.020](#) (22) "State agency

RCW [43.105.255](#) Major technology projects & services-Approval

RCW [43.105.245](#) Planning, implementation and evaluation of major projects

PM-01-01-S [Project Go-Live Readiness Decision Governance.](#)

PM-01-02-S [IT Project Charter Standard.](#)

PM-01-03-S [Project Characteristics by Tier Standard.](#)

PM-01-05-S [Feasibility Study Requirements for IT Investments.](#)

PM-01-06-S [IT Investment Plan.](#)

- 1. WaTech will consider the investment size, risk, and expected impact on residents and operations to determine whether it qualifies as a major IT investment requiring approval and oversight.**
- 2. Agencies will submit investment details to WaTech in accordance with [IT Investments Approval and Oversight Procedure](#) for every IT investment with:**
 - a. Total cost that includes a combined level of effort of more than \$500,000 OR,
 - b. Duration longer than 6 months.
- 3. WaTech will make the final determination if the investment is or is not a major project subject to applicable oversight processes.**
 - a. WaTech will assess the project profile for risks and complexity and assign a Tier to all major projects subject to oversight processes in alignment with the Tiered Oversight Requirements Standard.
 - b. WaTech will share all required and recommended best practice documentation and processes applicable to the assigned Tier with the agency.
- 4. Agencies will follow procedures WaTech establishes for the review, approval, and oversight of major IT investments.**
- 5. WaTech will employ Lean principles to implement this policy, continuously improving the procedure and related materials.**
- 6. State agencies and WaTech will make critical documentation publicly available using the reporting tools provided by WaTech, in accordance with established procedures and [Tiered Oversight and Reporting Standard](#).**

REFERENCES

1. PM-01-01-PR [IT Investments Approval and Oversight Procedure](#).
2. PM-01-04-S [Tiered Oversight and Reporting Standard](#).
3. [Definition of Terms Used in WaTech Policies and Reports](#).

CONTACT INFORMATION

- For questions about this policy, please email the [WaTech Policy Mailbox](#).
- For technical assistance, please email the [WaTech Consultants Mailbox](#).