Technology Portfolio Foundation - Applications Standard Background

New, Update or Sunset Review? Update

What due diligence was conducted to determine the content of this policy/standard? If this is an update or sunset review, provide information as to what changes were made, if any, as well as reasons behind the policy/standard content.

Analysis and changes were coordinated with Office of Financial Management (OFM), State Auditor's Office (SAO), and multiple state enterprise programs including Enterprise Architecture team, IT Policy manager, state Geospatial program, state Privacy office and Enterprise Cloud Computing Program. Proposed changes to the standard and guidelines were reviewed by WaTech executive management team.

What is the business case for the policy/standard?

The updates provide clarity and direction on application elements needed to support data driven decision making and reduce the need for data normalization to support reporting.

Existing inventory contains 108 questions with 45 administrative/financial questions added in 2017 to support data capture for OFM One Washington program and SAO. To streamline the process and reduce burden on the agencies, several changes were identified to address data integrity issues and clarify questions.

Over the last 3 years, One Washington program has successfully captured application data reported by agencies and no longer needs the additional questions on the inventory.

The information is used by multiple state enterprise programs to support statutory reporting requirements.

Updates to questions supports data driven decision making enabling agencies to prioritize modernization efforts.

Updated guidelines provide better guidance to agencies resulting in improved data integrity.

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What are the key objectives of the policy/standard?

The key objects of the standard updates are:
- Reduce the number of questions and streamline the data collection/analysis process.
- Update the guidelines to clarify definitions.
- Optimize "legacy" qualification questions.

How does policy/standard promote or support alignment with strategies?

The policy supports:
1. Efficient and effective government - and IT Strategic Goal #1
   - Supports advancement of digital government.

2. Accountable IT Management – IT Strategic Goal #2.
   - Goal 2 – Accountable IT management.
   - Aligns with statewide architecture.
   - Provides insight into reducing technical debt and enables modernization priorities.

What are the implementation considerations?

Implementation considerations include sending communication and updated templates to agencies by June 2023 and prior to September 2023 annual certification due date. Other considerations include reducing agency time required for collecting/managing application data elements.

How will we know if the policy is successful?

100% of agencies use new standards to capture application information.
60% decrease in data normalization activities.
50% of agencies start using the data for informed decision making.