

# Technology Services Board Meeting Minutes

June 8, 2023

9:00 a.m. – 11:00 a.m.

Member Attendees: Bill Kehoe, David Danner, Cami Feek, Tracy Guerin, Tanya Kumar, Paul Moulton, Senator Joe Nguyen

Hybrid – 1500 Jefferson St SE, Olympia, WA; Presentation Room and Virtual via Zoom

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[Link to Meeting Video](#)

[Link to Presentation Slides](#)

## **Welcome, Agenda Review, 3/14/23 Minutes Review – Bill Kehoe**

Bill Kehoe welcomed everyone and reviewed the agenda for the day. The March 14 meeting minutes were reviewed and approved by the Board.

## **Program Status - One Washington – Eli Hayes, Cristie Fredrickson**

Eli Hayes, the oversight consultant on the One Washington program, provided the oversight perspective on current progress and concerns.

Cristie Frederickson, Executive Sponsor, introduced the new executive program director, Christy Campbell, who brings extensive experience in ERP implementations in Washington State. She highlighted that the focus of the program is on transitioning to a modern cloud ERP for up-to-date functionality, aligning with present-day governmental financial expectations. She also reviewed funding the program received in the recent legislative session.

Christy Campbell reviewed the collaborative work with agencies on legacy system remediation, integrations and organizational readiness, as well as risks such as staffing challenges.

## **Policy & Standard Approvals – Bill Kehoe**

The following policies and standards were reviewed in the enterprise governance committees before moving to the TSB subcommittees. Bill provided a brief review for the full Board. All were approved by the Board as written.

- Firewall Standard
- Media Sanitization and Disposal Standard
- Data Backup and Recovery Standard
- Asset Management Policy
- Standard 112.10 – Technology Portfolio Foundation – Applications
- 141.10, Section 1.2.1 Restore

## Enterprise IT Strategic Plan Update – Bill Kehoe

Bill provided highlights of the effort to update Enterprise IT Strategic Plan. The plan prioritizes enterprise-wide solutions, heavily involves feedback from agency business and technical partners, and emphasizes customer-focused service for state residents. The planning process has included workshops gathering ideas from 62 agencies, culminating in overarching themes that will translate into measurable goals to guide state IT investments and initiatives.

## TSB to delegate authority to approve IT Investment Board (ITIB) project proposals – Derek Puckett

Derek Puckett, WaTech Policy & External Affairs Director, introduced the Innovation and Modernization Fund, an initiative granting funding by the legislature to modernize and innovate state agency IT systems. The Technology Services Board (TSB) will oversee and approve the allocation of the \$3 million provided over two fiscal years. WaTech will manage the fund and set up an internal review and oversight process, employing a rapid, concise proposal presentation method similar to a "shark tank" format. Current steps involve accepting agency project proposals, with a proposal review set for the end of the month.

Derek's key request to the TSB is to delegate project approval to the Policy and Portfolio subcommittee for increased flexibility and speed in fund distribution. A motion was made, seconded and approved to direct TSB staff to update the appropriate governing documents to allow the Portfolio and Policy Subcommittee to take action related to the Innovation Fund to approve projects.

## Statewide Electronic Health Records Program – Amy Pearson, Richelle Glascock

Amy Pearson, provided a review of the state's Electronic Health Records (EHR) program, a partnership with various agencies including the Department of Corrections and Department of Social and Health Services. The program aims to transition from paper to electronic medical records to serve state hospitals and prisons more efficiently. With a budget of \$20 million, the program's plan will encompass a unified technology solution with clear governance, licensing, and procurement strategies. The plan requires approval from the Technology Services Board (TSB) before any funds are released.

## Legislative Session Wrap Up – Derek Puckett

Derek Puckett highlighted one key bill, Engrossed Substitute Senate Bill 5518, which significantly impacts the Technology Services Board's approach to cybersecurity governance. The bill introduces two major changes:

1. The creation of a Cybersecurity Advisory Committee under the Emergency Management Council at Washington Military Department.
2. The codification of the Technology Services Board Security Subcommittee.

These two entities must hold a joint meeting annually, aiming to strengthen cybersecurity governance across state departments. Additionally, the Technology Services Board will now oversee implementing recommendations from a state of Cybersecurity report, ensuring a coordinated response to emerging cyber threats. Appropriate measures are in place to discuss confidential information when needed.

## Public Comment

No public comment.