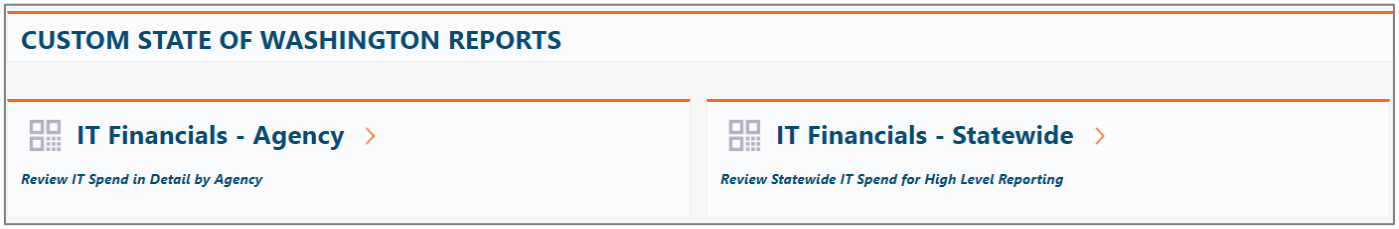
Technology Business Management (TBM) Cost Transparency - Report Collections Guide

This guide provides a high-level overview of the reports that are available within the Technology Business Management (TBM) software. Reports are grouped into categories called "Report Collections."

Custom State of Washington Report Collections

Figure 1 - Screenshot of Custom State of Washington Reports



After signing into the TBM software, users can access custom State of Washington reports that show all IT Spend per agency including a breakdown by:

- Project type X (acquisitions),
- Project type Y (maintenance & operations),
- EL charges (interagency to central service agencies), and
- Unmarked IT Spend (Subobject or sub-subobjects which must be IT per OFM guidance).

Collectively, these transactions are represented in the software as Cost.

IT Financials Report Collections

- Agency– Detailed reports on IT spend for agency review and analysis.
- Statewide - High level reports on statewide IT spend for benchmarking and reporting.

Out of the box Report Collections

The data in these reports vary by agency based on TBM maturity. Sensitive data is restricted by user. Contact OCIO TBM Program Office for more information.

The out of the box report documentation below was extracted on March 31, 2022 from the software help center.

Report Types

The report collections are organized around the following types of reports:

- "Review" reports provide a graphical overview of the top items in an area, such as the 10 applications or categories with the largest spend.
- "Portfolio" reports provide metrics across all the items in an area.
- "Analysis" or "List" reports provide a tabular view for each area to quickly find a specific value.
- Other reports are added to a collection to handle "insight" use cases unique to an area.

Figure 2 - Screenshot of Out of the Box Reports

Labor Report Collection

This collection brings HR and GL actuals together in single view, providing a baseline of an effective labor rate across similar functions, and aggregating labor types by cost center, role, and location to compare against plan.

Infra & Cloud Report Collection

This collection features automated data feeds from public cloud service providers, aggregating and translating billing detail into standard IT categories. You can view public cloud TCO with fully burdened cost in the same report as public cloud (IaaS/SaaS) and on-premises assets.

Applications Report Collection

This collection provides the total cost to own (TCO) for applications, calculated consistently based on actual costs allocated through a best-practice standard cost model. The reports can start with basic cost allocation strategies that can be refined with additional infrastructure data over time. Application Portfolio reports provide summary views by application family, application type, and other categories. The detailed application reports provide actionable insights into all application costs, broken down by run and development costs, including the underlying infrastructure and Cloud costs.

Business Units Report Collection

This collection shows the total cost of applications and services by business unit, with assigned values. This can give business units visibility into consumption driven costs and discretionary investment, making allocations more defensible by distinguishing between direct (consumption) vs. indirect, and making costs understandable and actionable. Drill-downs into interconnected detail about applications, services, assets, and projects. Baselines let you see costs across business unit by comparing cost per FTE and department, providing the flexibility to match allocation methods to the data available for each application or service.

Services Report Collection

This collection allows you to quantify the full costs of individual services and the entire Service Portfolio, showing costs in the context of services and business criticality that the business understands and can assign value to. The data is modeled on a standard services hierarchy to create a defensible TCO and accelerate defining services based on the standard TBM Taxonomy. Granular analytics provide insights to Service owner.